



# Continuing Education Fact Sheet

## CCWP Continuing Education and Recertification Process

Congratulations on earning the Certified Contingent Workforce Professional (CCWP) designation. This designation validates your knowledge and expertise in the rapidly changing world of contingent workforce program management. Now it's time for you to maintain your credential through ongoing participation in professional education events and knowledge investments.

The purpose of CCWP Continuing Education (CE) is to encourage certified individuals to stay current of evolving knowledge and skills in contingent workforce program management, and promote the ongoing competency of those certified.

CCWP Certification is initially valid for three years. In order to maintain your CCWP Certification, a total of 24 Continuing Education Units (CEUs) must be earned during this three year certification time frame. We recommend a goal of 8 units per year. By attaining your Continuing Education Unit goals within the three-year recertification period, you do not need to re-take the CCWP certification class and exam. Each recertification applicant, upon completion of the CCWP Continuing Education process will be charged a small administrative fee to complete and register their recertification. Another three-year CCWP certification term is granted to each recertification applicant completing their CCWP Continuing Education program requirements.

### ***Proof of completion or attendance at each CEU event will be required. To obtain your CCWP CEUs, follow these steps:***

1. Register for and complete the event attendance and participation requirements
2. Fill out the Staffing Industry Analysts' online CEU submittal form
3. Upon submission you will receive confirmation that Staffing Industry Analysts has received your CEU submittal form.  
Once your units have been verified, you will receive an email from Member Services.

Each CCWP recertification applicant will be assigned a CCWP Certification registration number that will assist in keeping track of your CCWP Continuing Education units and one's ongoing participation in the CCWP Certification program.

## Expired Certification Status

The CCWP Continuing Education program must be completed in order to maintain your CCWP certified status. In the case that CCWP Continuing Education isn't completed, your CCWP certification status will be considered expired and you'll need to get recertified via the currently existing CCWP Certification process.

When a CCWP Certification expires, you must retake the current class and pass the current certification exam again. You may take the class in any form you choose: online, Staffing Industry Analysts in-person class event or through a CCWP Partner class. Your registration rate for any of the above classes will be at 50% of the prevailing rate. (Subject to change.)



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## CCWP Continuing Education Units

The following educational events qualify for CCWP CEUs:

CCWP Certification Education and Knowledge Development Experience	Credits
<b>Staffing Industry Analysts Conferences</b> Buyer Conferences: CW Solutions Forum, CWS Summit North America, CWS Summit Europe, CWS Summit APAC Staffing Conferences: Executive Forum North America, Executive Forum Europe, Healthcare Staffing Summit	3
<b>Staffing Industry Analysts Webinars</b> Buyer Webinars: North American Buyer Webinars, European Buyer Webinars Staffing Webinars: North American Staffing Webinars, European Staffing Webinars	1
CWS Council Meeting – In-Person	2
CWS Council Meeting – Teleconference	1
<b>Other Industry-Related Conferences</b> ASA Staffing World ASA Staffing Law Conference TechServe Alliance Conference and Tradeshow	2
<b>Other Industry-Related Webinars</b> ASA Webinars TechServe Alliance Webinars	1
Panelist or Speaker at a Staffing Industry Analysts' Conference	2
Panelist or Speaker for a Staffing Industry Analysts' Webinar	2
Publish a "Knowledge Leadership" article in Staffing Industry Analysts' CWS 3.0 Newsletter or Staffing Stream Blog*	2
Publish a "Knowledge Leadership" article in Staffing Industry Analysts' Staffing Industry Review Magazine*	4
Author and Publish an industry white paper**	2
Execute Staffing Industry Analysts Program Maturity Assessment (PMA)	4
Other related Contingent Workforce Knowledge Events <i>(Credits to be approved by Staffing Industry Analysts on a case-by-case basis)</i>	TBD

## Continuing Education Fees

CE Fees	Description
\$200	CCWP recertification administrative fee will be applied once a certification applicant has completed the CCWP Continuing Education process.
\$450	Retake the CCWP Certification Class and Exam.

\* Staffing Industry Review, Staffing Stream & CWS 3.0 articles submittals are subject to Staffing Industry Analysts' editorial rules and management business policies before accepted for publication.

\*\* Special Staffing Industry Analysts review and approval required for this CEU credit.