

# FACT SHEET

Staffing Industry Analysts' Certified Contingent Workforce Professional (CCWP) is an accreditation program in contingent workforce program management best practices. The CCWP Certification assesses and expands the level of expertise of participants to create an elite brand of contingent workforce program management professionals.

### Who Should Get Certified:

The CCWP program is designed for HR managers, procurement managers, workforce solution providers, staffing providers and anyone involved in managing and/or impacting corporate contingent staffing.

### How To Get Certified:

Participants need to demonstrate knowledge of contingent workforce program management best practices by completing a series of class modules and passing a rigorous certification exam.

### Certification and Training:

The CCWP program includes both certification and training options. CCWP training uses the same materials as the CCWP certification program. Training does not require you to take the certification exam.

### Class Options:

The CCWP class is available in-person or online. The in-person class is a 2-day intensive, instructor-led class held in various cities throughout the U.S. and Europe. The full online version uses the same content and course materials as the in-person class. The U.S. CCWP Online version includes class videos of each module.

### Class Format:

The class format is a series of lectures, training exercises, quizzes and scenarios in preparation for the exam. There are nine modules and each ranges from 60 to 120 minutes. Each module focuses on specific CW program management content that addresses real-world scenarios.

### Fees:

<b>CERTIFICATION (Training + Exam)</b> <i>Includes all study materials and certification exam fee</i>		
	<b>Member Rate</b>	<b>Non-Member Rate</b>
<b>In-Person (US)</b>	\$1,440.00	\$2,055.00
<b>In-Person (Europe)</b>	£1,238/€1,393 +VAT	£1,769/€1,990 +VAT
<b>Online (US)</b>	\$1,120	\$1,600
<b>Online (Europe)</b>	£964/€1,085 +VAT	£1,377/€1,549 +VAT
<b>TRAINING</b> <i>Includes all study materials</i>		
<b>In-Person (US)</b>	\$1,120	\$1,600
<b>In-Person (Europe)</b>	£964/€1,085 +VAT	£1,377/€1,549 +VAT
<b>Online (US)</b>	\$970	\$1,385
<b>Online (Europe)</b>	£834/€938 +VAT	£1,193/€1,342 +VAT

### Key Benefits:

- An unbiased barometer of your CW program management skills and knowledge
- Documents your mastery in contingent workforce program management
- Shows your value to your company, your colleagues, your clients and your peers
- Validates your expertise and sets you apart from the rest
- CCWP is an investment in yourself and your career

### Fast Facts:

- The CCWP designation is good for three years
- CCWP is the only certification program for the contingent workforce management professional
- CCWP offers certification and training-only options.
- The CCWP program is available in the U.S. and Europe.



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**Exam Format:**

- Available online 24x7
- Pass or fail result
- Mix of multiple choice, multiple response and true/false questions
- 2.5 hours to complete the exam
- In-Person: After the class, you have 180 days to take the exam
- Online: Once you've registered, you have 180 days to complete the class and pass the exam

**Prerequisites:**

Either a 4-year university degree or a 3-5 year non-administrative role in HR, procurement, or with a staffing workforce solutions provider that manages corporate contingent labor.

**Continuing Education**

CCWP Certification is valid for three years. In order to maintain your CCWP Certification, 24 Continuing Education Credit Units (CEUs) must be earned during the three year certification time frame.

**Why Staffing Industry Analysts:**

SIA is the global advisor on staffing and workforce solutions. For over 25 years we've been providing impactful research and powerful tools to solve the most critical issues facing the contingent workforce community. We created the CCWP accreditation program because we believe there needs to be set of minimum competency standards in the industry. The goal is to allow those who complete this accreditation program to validate their mastery in a broad body of knowledge related to managing a contingent workforce.

For more information contact us at [memberservices@staffingindustry.com](mailto:memberservices@staffingindustry.com), 800-950-9496, or go to [www.staffingindustry.com/certification](http://www.staffingindustry.com/certification).

**CCWP Partners:**

CHARTER



**When was the last  
time you invested  
in yourself?**



Take the class.  
Pass the test.  
**Get Certified.**